



# UC San Diego

## Policy & Procedure Manual

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### I&R POLICY AND ORGANIZATION

**Section: 100-4**      **Appendix B**

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### Appendix B Instructions for the RIO and the Committee

The following is a suggested timeline for completion of the **Inquiry** process following receipt of an Allegation by the RIO:

Task	Time (calendar days)
RIO Convenes Standing Inquiry Committee	14
Inquiry Committee submission of report to RIO	30
Initial review of report by RIO	7
Revision of report by Inquiry Committee, if necessary; Inquiry committee submission of signed report to RIO	7
Decision to accept Inquiry Committee report as final; determination as to whether Research Misconduct may have occurred; and notification of interested parties of determination by RIO	7

The following is a suggested timeline for completion of the **Investigation** process following the RIO's decision to accept the Inquiry committee report as final:

Task	Time (calendar days)
Appointment of Investigation Committee by RIO	30
Investigation Committee submission of report to RIO	75
Review of report by RIO; when acceptable, report provided to Respondent	7
Respondent submission of response to report to RIO	14
Revision of report by Investigation Committee; Investigation Committee submission of signed report to RIO	7
Decision to accept Investigation Committee report as final; determination as to whether Research Misconduct has occurred; and notification of interested parties of determination by RIO	7
Submission of final report to appropriate external agency by RIO	7